

# **Vehicle Industry News** VIN 2019-20 **Revised Report of Sale Forms**

PUBLISHING & ONLINE INFORMATION BRANCH • COMMUNICATION PROGRAMS DIVISION • © 2019 STATE OF CALIFORNIA, DEPARTMENT OF MOTOR VEHICLES. ALL RIGHTS RESERVED.

Issue Date: November 22, 2019

#### **New Information**

The following report of sale (ROS) forms have been revised:

- Report of Sale—Used Vehicle (REG 51, REV. 9/2019).
- Application for Registration of New Vehicle (REG 397, REV. 9/2019).
- Application for Registration of Multiple New Vehicles (REG 397A, REV. 9/2019).

## Changes to REG 51 (See Attachment A)

# Front page:

- DATE OPERATED (MO/DAY/YR) and COST fields have been switched.
- LICENSE NUMBER field has been revised to read LICENSE PLATE NUMBER.
- REMINDERS TO PERSONS PREPARING THIS REPORT section has the following changes:
  - —Number 3 was removed.
  - —The old number 4 is the new number 3, and has been revised.
- USED VEHICLE DEALER NOTICE/TEMPORARY IDENTIFICATION section has been moved to the last page (Customer Copy) with the following change:
  - —TEMPORARY LICENSE PLATE NUMBER field has been revised to read TEMPORARY OR PERMANENT LICENSE PLATE NUMBER.

## Second page:

- ADMINISTRATIVE SERVICE FEE NOTIFICATION section has been moved to the bottom of the second page (Dealer Copy).
- USED VEHICLE PURCHASER'S TEMPORARY OPERATING COPY section, which includes NOTICE TO PURCHASER, has been moved to the third page (Customer Copy).
- DATE OPERATED (MO/DAY/YR) and COST fields have been switched.
- LICENSE NUMBER field has been revised to read LICENSE PLATE NUMBER.
- REMINDERS TO PERSONS PREPARING THIS REPORT section has the following changes:
  - —Number 3 was removed.
  - —The old number 4 is the new number 3, and has been revised.
- Dealer Copy has been added to the bottom of this page.

### Third page:

- USED VEHICLE DEALER NOTICE/TEMPORARY IDENTIFICATION section has been moved to this page.
- USED VEHICLE PURCHASER'S TEMPORARY OPERATING COPY section, which includes NOTICE TO PURCHASER, has been moved to this page.

## VIN 2019-20

# Page 2 of 3

### Changes to REG 397 (See Attachment B)

# Front page:

- NEW VEHICLE DEALER NOTICE TEMPORARY IDENTIFICATION section has been moved to the fifth page.
- DMV Copy has been added to the bottom of this page.
- ADMINISTRATIVE SERVICE FEE NOTIFICATION section has been moved from the second page to the bottom of this page.

## Second page:

- ADMINISTRATIVE SERVICE FEE NOTIFICATION section has been moved to the bottom of the front page.
- A new REMINDERS TO PERSONS PREPARING THIS REPORT section has been added to the top of this page.
- NEW VEHICLE PURCHASER'S TEMPORARY OPERATING COPY section, which includes NOTICE TO PURCHASER, has been moved to the fifth page.
- DMV Copy has been added to the bottom of this page.

# Third page:

- ADMINISTRATIVE SERVICE FEE NOTIFICATION section has been moved from the fourth page to the bottom of this page.
- Dealer Copy has been added to the bottom of this page.

# Fourth page:

- ADMINISTRATIVE SERVICE FEE NOTIFICATION section has been moved to the bottom of the third page.
- A new section titled REMINDERS TO PERSONS PREPARING THIS REPORT has been added to the top of this page.
- Dealer Copy has been added to the bottom of this page.

#### Fifth page:

- NEW VEHICLE DEALER NOTICE/TEMPORARY IDENTIFICATION section has been moved to this page.
- NEW VEHICLE PURCHASER'S TEMPORARY OPERATING COPY section, which includes NOTICE TO PURCHASER, has been moved to this page.

### Changes to REG 397A (See Attachment C)

### Front page:

• A box has been added on the top right of the page designated for the ROS number.

# **Additional Changes for All ROS Forms**

• YEAR/MODEL field has been split into two separate fields, creating a field for vehicle model.

**NOTE:** Vehicle model information was added for dealer use **only** and will not be collected in the vehicle registration database.

- PRIVACY NOTICE: DO NOT MAIL TO DMV (banner) has been updated with verbiage.
  - —The last bullet point section has been reformatted to list the Department of Motor Vehicles (DMV) address in a single line.

# Additional Changes for All ROS Forms, continued

- The words Section and Sections have been replaced by symbols § and §§ respectively.
- Vertical lines/borders within the BUSINESS, RESIDENCE, MAILING, DEALER, and LESSEE ADDRESS fields have been removed.

#### **Procedures**

Continue to accept both the old revision (REV. 1/2019) and new revision (REV. 9/2019) of ROS forms until further notice.

### **Background**

The REG 51, REG 397, and REG 397A forms have been revised to add a vehicle model field, emphasize important information regarding the attachment of the temporary license plates, and streamline the forms.

#### References

Vehicle Industry Registration Procedures Manual §§6.025 and 8.010

#### **Distribution**

Notification that this memo is available online at **dmv.ca.gov** under Publications was made via California DMV's Automated Email Alert System in November 2019.

#### **Contact**

Call the DMV Customer Communications Section at (916) 657-6560 for further clarification of this memo.

Attachments (3)

# **Attachment A Front**



#### REPORT OF SALE—USED VEHICLE

DEWATER OF MOTOR VERGES										
A Public Service Agency FOR DEPARTMENT USE ONLYCASHIER DATE LINE STAMP										
DATE SOLD (MO./DAY/YR.)	DATE OPERAT	ED (MO./DAY/YR.)	COST		NRM/IND		TEMF	ORARY LICENSE PLA	ATE NUMBER	
MAKE	YEAR	YEAR MODEL BODY TYPE MOTIVE POWER NUMBER						NUMBER OF AXLES	UNLADEN WEIGHT	
VEHICLE IDENTIFICATION NUMBER					MOTORCY	/CLE ENGINE NU	JMBER C	R ADDITIONAL IDENT	IFICATION N	IUMBER
LAST REGISTERED IN STATE OF					YEAR REG	SISTERED	LICEN	ISE PLATE NUMBER	GVWR (PI	CKUPS ONLY)
F REVIVED JUNK OR SALVAGE—DISN	MANTLER NOTICE C	FACQUISITION NUMB	ER						COUNTY	OF RESIDENCE
SOLD TO: PRINT TRUE FULL NAME A	S IT APPEARS ON T	HE DRIVER LICENSE C	OR ID CARD I	IN THE C	RDER SHO	WN BELOW			DRIVER L	ICENSE/ID CARD NO.
AND LAST		FIRST			N	MIDDLE		SUFFIX	DRIVER L	ICENSE/ID CARD NO.
BUSINESS OR RESIDENCE ADDRESS	;				APT/STE.	NO. CITY			STATE	ZIP CODE
MAILING ADDRESS—IF DIFFERENT F	ROM ABOVE OR LO	CATION (FOR TRAILER	R COACH/VE	SSEL)	APT./STE.	NO. CITY			STATE	ZIP CODE
DEALER'S NAME					SIGNATURE OF AUTHORIZED AGENT					
ADDRESS					CITY STATE ZIP CODE					ZIP CODE
DEALER'S NUMBER					SALESPERSON'S NUMBER (IF OWNER, WRITE "OWNER")					
SIGNATURE OF PURCHASER(S)										
(1) <b>X</b>										

#### REMINDERS TO PERSONS PREPARING THIS REPORT

- 1. Purchaser(s) must sign Report of Sale.
- 2. Make sure Used Vehicle Dealer Notice/Temporary Identification is affixed to the vehicle before delivery.
- 3. Vehicles must have two license plates affixed (except motorcycles and trailers). If one or both license plates are damaged or missing, temporary license plates (TLPs) must be issued. TLPs must be securely attached to the vehicle using all four perforations in the corners of the TLP paper before the vehicle leaves the dealership. TLPs must be affixed to the vehicle in a manner that will prevent swinging and flapping.

# Attachment A Page 2

STATE OF CALIFORNIA	
DEWATHENT OF MOTOR VEHICLES	
A Public Service Agency	

#### REPORT OF SALE—USED VEHICLE

JOHNSON OF BOOK STANDARD CONTROL OF THE CONTROL OF											
, , , asse section rigority	FUR DEP	FOR DEPARTMENT USE ONLY									
DATE SOLD (MO./DAY/YR.)	DATE OPERAT	DATE OPERATED (MO./DAY/YR.) COS		NRM/IND	NRM/IND		ORARY LICENSE PLA	ATE NUMBER			
MAKE	YEAR	MODEL		BODY TYPE	MOTIVE PO	WER	NUMBER OF AXLES	UNLADE	N WEIGHT		
VEHICLE IDENTIFICATION NUMBER	MOTORC	YCLE ENGINE N	IUMBER OI	 R ADDITIONAL IDENT	IFICATION I	NUMBER					
LAST REGISTERED IN STATE OF				YEAR REG	GISTERED	LICEN	SE PLATE NUMBER	GVWR (P	ICKUPS ONLY)		
IF REVIVED JUNK OR SALVAGE—DIS	MANTLER NOTICE C	F ACQUISITION NUMB	ER					COUNTY	OF RESIDENCE		
SOLD TO: PRINT TRUE FULL NAME A	AS IT APPEARS ON T	HE DRIVER LICENSE C	OR ID CARD II	N THE ORDER SHO	OWN BELOW			DRIVER L	ICENSE/ID CARD NO.		
AND LAST OR (2)		FIRST		1	MIDDLE		SUFFIX	DRIVER L	ICENSE/ID CARD NO.		
BUSINESS OR RESIDENCE ADDRESS	3			APT/STE.	NO. CITY			STATE	ZIP CODE		
MAILING ADDRESS—IF DIFFERENT F	FROM ABOVE OR LO	CATION (FOR TRAILER	R COACH/VES	SSEL) APT/STE.	APT/STE. NO. CITY			STATE	ZIP CODE		
DEALER'S NAME					SIGNATURE OF AUTHORIZED AGENT						
ADDRESS					CITY STATE ZIP CODE						
DEALER'S NUMBER					SALESPERSON'S NUMBER (IF OWNER, WRITE "OWNER")						
SIGNATURE OF PURCHASER(S)											
(1) <b>X</b>	(2) <b>X</b>	(2) <b>X</b>									

#### REMINDERS TO PERSONS PREPARING THIS REPORT

- 1. Purchaser(s) must sign Report of Sale.
- 2. Make sure Used Vehicle Dealer Notice/Temporary Identification is affixed to the vehicle before delivery.
- Vehicles must have two license plates affixed (except motorcycles and trailers). If one or both license plates are damaged or missing, temporary license plates (TLPs) must be issued. TLPs must be securely attached to the vehicle using all four perforations in the corners of the TLP paper before the vehicle leaves the dealership. TLPs must be affixed to the vehicle in a manner that will prevent swinging and flapping.

#### ADMINISTRATIVE SERVICE FEE NOTIFICATION

Pursuant to California Vehicle Code (CVC) §§4456 and 4456.1, in order to avoid Administrative Service Fees (ASF): 1) Submit application/fees in proper form to Business Partner Automation (BPA) Agent or DMV within 30 days of date of sale; 2) clear application within 50 days from date of sale or 30 days of the date BPA Agent or DMV first returned application, whichever is later. Refer to CVC §§4456 and 4456.1 for ASF assessment. Note: Mandatory BPA participants may only submit applications to a DMV office if they cannot be cleared electronically.

# Attachment A Page 3

#### CUSTOMER COPY — DO NOT MAIL TO DMV PRIVACY NOTICE

- Information provided to the Department of Motor Vehicles' (DMV) Registration Operations Division as memorialized on this
  form is subject to the limitations in the Information Practices Act (Civil Code 1798 et seq.), the Driver's Privacy Protection Act
  (18 U.S.C. 2721-2725), the California Vehicle Code (CVC) and other applicable state and federal laws and regulations.
- Personal information is collected under authority of the CVC, Divisions 3, 3.4, 3.6, and 4. The principal purposes within DMV for which this information is used are for the issuance of temporary and permanent license plates (when applicable) and issuance of vehicle title and registration.
- All information on this form is mandatory except where noted. Failure to provide the requested information is cause for refusal to issue or cancellation of a motor vehicle registration and/or title.
- DMV may verify the information and documents you provide with other governmental agencies.
- DMV shares your information with other governmental agencies, courts, law enforcement, and commercial entities as authorized by law. For more information regarding specific CVC Sections or how DMV shares your information, please see "How Information is Protected or Disclosed" available on the DMV website at *dmv.ca.gov*.
- You may obtain a copy of your vehicle registration record at *dmv.ca.gov* or at any DMV field office during regular office hours. To make an appointment to visit a DMV field office during regular business hours, call (800) 777-0133. To access your personal information in DMV records, or to request correction/amendment of your record, please see "IPA Guidelines" on the DMV website at *dmv.ca.gov*.
- · DMV's Privacy Policy is located at dmv.ca.gov under the "Privacy Policy" link at the bottom of the webpage.
- Questions regarding this Notice and regarding any system of records, location of records and the categories of any persons who use the information in those records should be addressed to: Department of Motor Vehicles, ATTN: Chief Privacy Officer MS F127, PO Box 932328, Sacramento, CA 94232-3280.

REG 51 (REV. 9/2019) UH									
SAME OF BUTCH SWALES  A Public Service Agency		USED VEHICLE DEALER NOTICE/TEMPORARY IDENTIFICATION (Must be affixed to the vehicle before delivery to the purchaser)							
MAKE	YEAR	MODEL	BODY T	YPE	VEHICLE IDENTIFICATION NUMBER				
DEALER'S NUMBER	SALESPERSO	SALESPERSON'S NUMBER		TEMPORA	TEMPORARY OR PERMANENT LICENSE PLATE NUMBER		MO./DAY/YR.)		
SOLD TO: PRINT TRUE FULL NA	AME(S)			1					
BUSINESS OR RESIDENCE ADD	RESS				(2) APT/STE.NO. CITY	STATE	ZIP CODE		
NOTE: UPON TRANSFER O MUST ENTER ODOMETER I			, 🗆 🗆		IMPORTANT! ENTER BOTH DEALER'S At notice of purchase of vehicle. Do not use as				
REG 51 (REV. 9/2019) <b>UH</b>				Fold H	ere				

#### USED VEHICLE PURCHASER'S TEMPORARY OPERATING COPY

Pursuant to California Vehicle Code §4456, a vehicle displaying a copy of its Report of Sale (this document), and temporary license plates, may be operated without permanent license plates or registration card until either of the following, whichever occurs **first**: (1) the license plates and registration card are received by the purchaser; or (2) a 90-day period, commencing with the date of sale of the vehicle, has expired.

#### NOTICE TO PURCHASER

This is only a temporary identification and presupposes timely application for registration by the dealer. Once you receive your registration card and permanent license plates, remove this temporary operating copy and temporary license plates. (**Note**: Please allow 60 days for the dealer or lessor-retailer and the department to process your application; then if you have not received your registration card and the license plates assigned to this vehicle, contact your local Department of Motor Vehicles for assistance.)

# Attachment B Front

	_	CASHER DATE LINE STAMP  NEW VEHICLE (MM/DD/YYYY)   DATE FIRST OPERATED (MM/DD/YYYY)   INRMIND   ITEMPORARY LICENSE		DI ATE NUMBED		
TE FIRST SOLD AS A NEW VEHICLE (MM/DD/YYYY)	SOLD AS A NEW VEHICLE (MM/DD/YYYY)  DATE FIRST OPERATED (MM/DD/YYYY)		TEMPORARY LICENSE PLATE NUMBER			
KE YEAR MOD	EL BODY TYPE	MOTIVE POWER	NUMBER OF AXLES	UNLADEN WEIGHT		
ICLE IDENTIFICATION NUMBER	M/C ENGINE NUMBER OR ADDITIONA	L IDENTIFICATION NUMBER	OHV/MOTORCYCLE DEALE			
OR CAMP TRAILERS ND TRAILER COACHES	HES	WIDTH IN INCHES	GVWR (PICKUPS ONLY)	COUNTY OF RESIDENCE		
D TO: PRINT TRUE FULL NAME AS IT APPEARS ON TH	HE DRIVER LICENSE OR ID CARD IN TH	E ORDER SHOWN BELOW	EQUIPMENT NUMBER	DRIVER LICENSE/ID CARD I		
(1) AND LAST	FIRST	MIDDLE	SUFFIX	DRIVER LICENSE/ID CARD I		
OR (2) INESS OR RESIDENCE ADDRESS		APT. ISTE. NO. CITY		STATE ZIP CODE		
LING ADDRESS— <i>IF DIFFERENT FROM ABOVE</i> (OR LO	CATION IF TRAILER COACH)	APT, /STE, NO. CITY		STATE ZIP CODE		
NHOLDER OR LEGAL OWNER—PRINT TRUE FULL NAM	ME (IF NONE, MUST PRINT "NONE" AND	INITIAL)		ELECTRONIC LIENHOLDER		
SINESS OR RESIDENCE ADDRESS		APT./STE.NO. CITY		STATE ZIP CODE		
SSEE ADDRESS—REQUIRED WHEN DIFFERENT FROM	REGISTERED OWNER ABOVE	APT./STE.NO. CITY		STATE ZIP CODE		
Yes No PLICANT'S CERTIFICATION: 1 certify (or	declare) under penalty of perjury	under the laws of the Si	ate of California that the			
PLICANT'S CERTIFICATION: I certify (or  BUYER'S SIGN. (1) X  ERTIFICATE OF COST—The dealer sign at of the vehicle entered in the Certificate owances (exclude state or local taxes, ins  Cost of vehicle purchased as a: Comple—Cost of trailer coach including all permaner	declare) under penalty of perjury ATURE(S)  ing the certification certifies up of Cost includes the cost of a urance and finance charges).  ete vehicle	(2) Jander penalty of perjury ny equipment that is p	tate of California that the	foregoing is true and corn State of California that		
PPLICANT'S CERTIFICATION: I certify (or  BUYER'S SIGNA (1) X  ERTIFICATE OF COST—The dealer sign st of the vehicle entered in the Certificate owances (exclude state or local taxes, ins  — Cost of vehicle purchased as a:   Complete	declare) under penalty of perjury ATURE(S)  ing the certification certifies upon the cost includes the cost of a urrance and finance charges).  ete vehicle Chassis only cattly attached items (wall to wall cattly attached)	(2) Z nder penalty of perjury ny equipment that is p DATE  Cab and chassis arpeting, factory air	ate of California that the	foregoing is true and corr State of California that e vehicle, plus any trad		
PPLICANT'S CERTIFICATION: I certify (or  TE BUYER'S SIGNA (1) X  ERTIFICATE OF COST—The dealer sign st of the vehicle entered in the Certificate owances (exclude state or local taxes, ins  — Cost of vehicle purchased as a:  — Comple — Cost of trailer coach including all permaner conditioning, built-in appliances, etc.).  Addral and state law requires that you state to d/or imprisonment. The odometer reading is   — (1) (1) (1) (1) (1) (1) (1) (1)  The following statements is checked.	declare) under penalty of perjury ATURE(S)  ing the certification certifies un of Cost includes the cost of a urrance and finance charges).  set evehicle	(2) Jander penalty of perjury ny equipment that is potential and chassis arpeting, factory air arresting. Failure to come to the best of my known.	under the laws of the hysically attached to the purchased/acquired	State of California that e vehicle, plus any trac cost		
PPLICANT'S CERTIFICATION: I certify (or  E BUYER'S SIGNA (1) X  ERTIFICATE OF COST—The dealer sign st of the vehicle entered in the Certificate owances (exclude state or local taxes, insection of trailer coach including all permaner conditioning, built-in appliances, etc.).  deral and state law requires that you state to do in marrisonment.  e odometer reading is, the following statements is checked.  WARNING — I	declare) under penalty of perjury ATURE(S)  ing the certification certifies un of Cost includes the cost of a urrance and finance charges).  set evehicle Chassis only that attached items (wall to wall components)  ODOMETER DISCLO the mileage upon transfer of ow (no tenths) miles, and	(2) Jander penalty of perjury ny equipment that is potential and chassis arpeting, factory air arreship. Failure to come did to the best of my known Mileage EXCEEDS the	under the laws of the hysically attached to the purchased/acquired plete or making a false swiledge reflects the AC odometer mechanical lim	State of California that e vehicle, plus any trac cost		
PLICANT'S CERTIFICATION: I certify (or repeated or local taxes, insection of the vehicle entered in the Certificate or local taxes, insection of the vehicle entered in the Certificate or local taxes, insection of the vehicle purchased as a: Complete Cost of vehicle purchased as a: Complete Cost of trailer coach including all permanent conditioning, built-in appliances, etc.).  Ideal and state law requires that you state to do in the complete complete complete complete complete complete conditions and state law requires that you state to do in the complete complete complete complete complete complete complete conditions and state law requires that you state to do in the complete	ing the certification certifies under penalty of perjury ature(s)  ing the certification certifies under Cost includes the cost of a urance and finance charges).  In the vehicle Chassis only attracted items (wall to wall control of the mileage upon transfer of owe (no tenths) miles, and (no tenths) miles, and (so the catual mileage).	(2) Jander penalty of perjury ny equipment that is potential and chassis arpeting, factory air arreship. Failure to come did to the best of my known Mileage EXCEEDS the	under the laws of the hysically attached to the hysically attached to the purchased/acquired plete or making a false simulation with the purchased at the purchased for the purchased for making a false simulation of the purchased for the purchased false simulation of t	State of California that e vehicle, plus any trad cost statement may result in f		
PPLICANT'S CERTIFICATION: I certify (or repeat to for partify (or recertify (or rectify (o	ing the certification certifies under penalty of perjury ATURE(S)  ing the certification certifies under the cost of a control of Cost includes the cost of Cost	(2) Jander penalty of perjury ny equipment that is por DATE Cab and chassisarpeting, factory air	under the laws of the hysically attached to the hysically attached to the purchased/acquired plete or making a false simple will be a complete or making a	State of California that e vehicle, plus any trad cost statement may result in f		
PLICANT'S CERTIFICATION: I certify (or  PLICANT'S CERTIFICATION: I certify (or  (1) X  ERTIFICATE OF COST—The dealer sign at of the vehicle entered in the Certificate owances (exclude state or local taxes, insection of the vehicle purchased as a: Completed or cost of vehicle purchased as a: Completed or cost of trailer coach including all permanent conditioning, built-in appliances, etc.).  Indeed a land state law requires that you state the downer reading is Market of the following statements is checked.  WARNING— I secertify (or declare) under penalty of period of the period of the complete of SIGNATURE OF SELLER OR COMPLETE OR COMPLETE OF SELLER OR COMPLETE OR COMPLETE OF SELLER OR COMPLETE OR CO	ing the certification certifies under penalty of perjury ATURE(S)  ing the certification certifies under the cost of a control of Cost includes the cost of Cost	(2) Jander penalty of perjury ny equipment that is potential particular that is potential particular to company and to the best of my known that the increase of California that the increase	under the laws of the hysically attached to the hysically attached to the purchased/acquired plete or making a false simple will be a complete or making a complete o	State of California that e vehicle, plus any trac cost		

# Attachment B Page 2

#### REMINDERS TO PERSONS PREPARING THIS REPORT

- 1. Purchaser(s) must sign Report of Sale.
- 2. Make sure New Vehicle Dealer Notice/Temporary Identification is affixed to the vehicle before delivery.
- 3. Vehicles must have two license plates affixed (except motorcycles and trailers). If one or both license plates are damaged or missing, temporary license plates (TLPs) must be issued. TLPs must be securely attached to the vehicle using all four perforations in the corners of the TLP paper before the vehicle leaves the dealership. TLPs must be affixed to the vehicle in a manner that will prevent swinging and flapping.

#### STATEMENT OF SELLER FOR AUTOMOBILES, MOTORCYCLES, COMMERCIAL AND OFF-HIGHWAY VEHICLES

A dealer **cannot** advertise for sale, sell, or purchase for resale any **new** vehicle of a line-make for which the dealer **does not** hold a franchise. [CVC §11713.1 (f) (1)] The undersigned dealer certifies to the best of his/her knowledge and belief that:

- . . . All statements made in this application are true and correct.
- .... The described vehicle is in compliance with all provisions of the CVC and the department regulations adopted pursuant to the CVC, applicable to the type of registration for which application is made, unless the vehicle is to be wrecked or dismantled.
- .... The undersigned hereby certifies, under penalty of perjury, that he/she is an authorized representative of the dealer and that the described vehicle, prior to its being offered for sale and prior to sale:
  - Had valid and appropriate California Emissions Label affixed to the vehicle or engine pursuant to Title 13, California Code of Regulations
    (CCR), Chapter 1, Article 2, §1965, or Title 13, CCR, Chapter 9, Article 3, §2413, and is in compliance with CVC §24007(b)(1).
  - Was prepared in accordance with the manufacturer's pre-delivery instructions and that no alterations, adjustments or modifications have been made that may affect the emissions control unless the alterations, adjustments, or modifications were authorized by a California Air Resources Board (CARB) Executive Order.
  - If this new vehicle was purchased from an auto auction, it must be in compliance with all statements and certifications in this document and
    must be factory-equipped with an emission system approved by CARB. (Health and Safety Code (H&S) §§43150 43156)
  - If designated a highway-legal motorcycle with an engine having less than 50 cubic centimeter displacement, it was emissions certified for highway use by the United States Environmental Protection Agency.
  - If an off-highway vehicle (OHV), it was certified emissions compliant by CARB, labeled by the manufacturer for sale and use in California, and will be issued a green sticker by Department of Motor Vehicles (DMV). If an OHV certified as NOT emissions compliant by CARB, it was coded with a "3" or a "C" in the eighth (8th) position of the Vehicle Identification Number, and will be issued a red sticker by DMV.

#### CERTIFICATION OF UNLADEN WEIGHT OF VEHICLE (FOR COMMERCIAL MOTOR VEHICLES ONLY)

The unladen weight of a vehicle shall be determined in accordance with CVC §§660 and 661 as set forth on the Report of Sale instructions. (For PTI trailers, provide estimated unladen weight on front of form.)

Dealers may certify the unladen weight for new commercial vehicles weighing up to 8,000 pounds unladen, over 10,001 pounds unladen, and for all trailers. A weight certificate is required for any two-axle or three-axle commercial vehicle between 8,001 and 10,000 pounds unladen.

The dealer or his/her authorized agent signing the dealer's certification hereon certifies that the unladen weight of the described vehicle is \_\_\_\_\_\_\_pounds, including optional equipment and accessories.

#### DEALER'S CERTIFICATION

The undersigned dealer, in signing this document, certifies acknowledgement of an agreement of the Statement of Seller shown above and Certificate of Cost on reverse side. The dealer or his/her authorized agent further certifies that he/she has a valid franchise on file with the department, in Sacramento, to sell this new vehicle.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DEALER'S NAME (PRINT)			DEALER'S NUMBER
ADDRESS			
CITY		STATE	ZIP CODE
SALESPERSON'S NAME (I	PRINT)		SALESPERSON'S NUMBER
DATE	SIGNATURE OF AUTHORIZED AGENT		1
NAME OF AUTHORIZED A	GENT (PRINT)		DEALER'S TELEPHONE NUMBER

# Attachment B Page 3

	FOR	DEPARTM	ENT USE	ONLY	CASHIER DATE LINE STA	MP		
ATE FIRST SOLD AS A NE	W VEHICLE (MM/DI	D/YYYY) D.	ATE FIRST O	PERATED (MM/DD/YYYY)	NRM/IND	TEMPORARY LICENSE F	PLATE NUMBER	
KE	YEAR	MODEL		BODY TYPE	MOTIVE POWER	NUMBER OF AXLES	UNLADEN	WEIGHT
HICLE IDENTIFICATION I	NUMBER	M	C ENGINE N	L UMBER OR ADDITIONAL	DENTIFICATION NUMBER	OHV/MOTORCYCLE DEA		Off-Highway
FOR CAMP TRAILE	EKO	NGTH IN INCHE	S		WIDTH IN INCHES	GVWR (PICKUPS ONLY)		OF RESIDENCE
LD TO: PRINT TRUE FUI (1)	LL NAME AS IT APF	PEARS ON THE I	ORIVER LICE	NSE OR ID CARD IN THE	ORDER SHOWN BELOW	EQUIPMENT NUMBER	DRIVER L	ICENSE/ID CARD N
AND OR (2)	LAST		FIRS	T	MIDDLE	SUFFIX	DRIVER L	ICENSE/ID CARD I
SINESS OR RESIDENCE					APT. /STE. NO. CITY		STATE	ZIP CODE
NLING ADDRESS— <i>IF DIF</i>	30.000		0.000	900000 - 4.000000-900000	APT, /STE, NO. CITY		STATE	ZIP CODE
NHOLDER OR LEGAL OV	MNER <i>—PRINT TRU</i>	JE FULL NAME (	IF NONE, MU	IST PRINT "NONE" AND IN	TITIAL)		ELECTRO	NIC LIENHOLDER
JSINESS OR RESIDENCE	ADDRESS				APT./STE.NO. CITY		STATE	ZIP CODE
SSEE ADDRESS—REQUI	IRED WHEN DIFFEI	RENT FROM RE	GISTERED (	WNER ABOVE	APT, /STE, NO. CITY		STATE	ZIP CODE
a passenger vehic	manager and an artist of the second second	ised for hire	or to pro	ovide a service of t	ransporting passen	gers in conjunction w	ith a busin	ess?
PPLICANT'S CERT	ΓΙΓΙCATION: 1	certify (or de	clare) und	er penalty of perjury (	under the laws of the S	tate of California that th	e foregoing i	s true and corr
NTE	BU	YER'S SIGNATL	RE(S)		Ĭ			
ost of the vehicle er	ntered in the C	Certificate of	Cost incl	udes the cost of an		y under the laws of the physically attached to		
llowances (exclude	state or local t	taxes, insura	ance and	finance charges).	DATE	PURCHASED/A CQUIRED		COST
	rahaaad aa ar	Complete	-	. Constant protection 2	Cab and chassis		-	
New York Committee Committ		resource of security						
New York Committee Committ	ch including all		attached i	tems (wall to wall car	peting, factory all —		13	
Cost of vehicle pur     Cost of trailer coa conditioning, built	ch including all				SURE STATEMENT	,	17	
Cost of trailer coa conditioning, built	ch including all in appliances,	etc.).	ODO	METER DISCLOS	SURE STATEMENT	nplete or making a false	e statement	may result in fi
Cost of trailer coaconditioning, built ederal and state law, nd/or imprisonment he odometer reading.	requires that y	you state the	ODO mileage u	METER DISCLOS	SURE STATEMENT ership. Failure to con			
Cost of trailer coaconditioning, built ederal and state law, nd/or imprisonment he odometer reading f the following state.	requires that y g is  g is  WARNING	etc.).  you state the ,	ODO mileage u (no	METER DISCLOS upon transfer of own tenths) miles, and tual mileage.	SURE STATEMENT ership. Failure to con to the best of my kn Mileage EXCEEDS th	nplete or making a false owledge reflects the A e odometer mechanical I	CTUAL mil	
— Cost of trailer coaconditioning, built ederal and state lawnd/or imprisonment he odometer reading f the following state we certify (or declar).	requires that y g is  g is  WARNING	etc.).  you state the	ODO mileage ( no lOT the ac	METER DISCLOS upon transfer of own tenths) miles, and tual mileage.	SURE STATEMENT ership. Failure to con to the best of my kn Mileage EXCEEDS th	nplete or making a false owledge reflects the A e odometer mechanical I foregoing is true and	CTUAL mil	eage <i>unless</i> (
Cost of trailer coaconditioning, built ederal and state lawnd/or imprisonment he odometer reading f the following sta we certify (or declar	ch including all in appliances, v requires that y g is	you state the pecked.  G — s is Notice of perjurither or compa	ODO mileage t (no IOT the ac y under tr	METER DISCLOS  upon transfer of own  tenths) miles, and  tual mileage.  ue laws of the State  HAND PRINTED SELLER	SURE STATEMENT ership. Failure to con to the best of my kn Mileage EXCEEDS th of California that the	powledge reflects the <b>A</b> e odometer mechanical I foregoing is true and ENT ADDRESS	CTUAL mil	eage <b>unless</b> (
Cost of trailer coaconditioning, built ederal and state lawnd/or imprisonment ne odometer reading f the following sta we certify (or declar	ch including all in appliances,  requires that y g is	you state the pecked.  G — Is Notify of perjur.  LER OR COMPA	ODO mileage to (no lot the ac y under the MY AGENT	METER DISCLOS upon transfer of own tenths) miles, and tual mileage.  HAND PRINTED SELLER: HAND PRINTED BUYER:	EURE STATEMENT ership. Failure to con to the best of my kn Mileage EXCEEDS th of California that the SFULL NAME/COMPANY AG	pulete or making a false by b	CTUAL mil	eage <b>unless</b> (

# Attachment B Page 4

#### REMINDERS TO PERSONS PREPARING THIS REPORT

- 1. Purchaser(s) must sign Report of Sale.
- 2. Make sure New Vehicle Dealer Notice/Temporary Identification is affixed to the vehicle before delivery.
- 3. Vehicles must have two license plates affixed (except motorcycles and trailers). If one or both license plates are damaged or missing, temporary license plates (TLPs) must be issued. TLPs must be securely attached to the vehicle using all four perforations in the corners of the TLP paper before the vehicle leaves the dealership. TLPs must be affixed to the vehicle in a manner that will prevent swinging and flapping.

#### STATEMENT OF SELLER FOR AUTOMOBILES, MOTORCYCLES, COMMERCIAL AND OFF-HIGHWAY VEHICLES

A dealer **cannot** advertise for sale, sell, or purchase for resale any **new** vehicle of a line-make for which the dealer **does not** hold a franchise. [CVC §11713.1 (f) (1)] The undersigned dealer certifies to the best of his/her knowledge and belief that:

- . . . All statements made in this application are true and correct.
- .... The described vehicle is in compliance with all provisions of the CVC and the department regulations adopted pursuant to the CVC, applicable to the type of registration for which application is made, unless the vehicle is to be wrecked or dismantled.
- .... The undersigned hereby certifies, under penalty of perjury, that he/she is an authorized representative of the dealer and that the described vehicle, prior to its being offered for sale and prior to sale:
  - Had valid and appropriate California Emissions Label affixed to the vehicle or engine pursuant to Title 13, California Code of Regulations (CCR), Chapter 1, Article 2, §1965, or Title 13, CCR, Chapter 9, Article 3, §2413, and is in compliance with CVC §24007(b)(1).
  - Was prepared in accordance with the manufacturer's pre-delivery instructions and that no alterations, adjustments or modifications have been made that may affect the emissions control unless the alterations, adjustments, or modifications were authorized by a California Air Resources Board (CARB) Executive Order.
  - If this new vehicle was purchased from an auto auction, it must be in compliance with all statements and certifications in this document and
    must be factory-equipped with an emission system approved by CARB. (Health and Safety Code (H&S) §§43150 43156)
  - If designated a highway-legal motorcycle with an engine having less than 50 cubic centimeter displacement, it was emissions certified for highway use by the United States Environmental Protection Agency.
  - If an off-highway vehicle (OHV), it was certified emissions compliant by CARB, labeled by the manufacturer for sale and use in California, and will be issued a green sticker by Department of Motor Vehicles (DMV). If an OHV certified as NOT emissions compliant by CARB, it was coded with a "3" or a "C" in the eighth (8th) position of the Vehicle Identification Number, and will be issued a red sticker by DMV.

#### CERTIFICATION OF UNLADEN WEIGHT OF VEHICLE (FOR COMMERCIAL MOTOR VEHICLES ONLY)

The unladen weight of a vehicle shall be determined in accordance with CVC §§660 and 661 as set forth on the Report of Sale instructions. (For PTI trailers, provide estimated unladen weight on front of form.)

Dealers may certify the unladen weight for new commercial vehicles weighing up to 8,000 pounds unladen, over 10,001 pounds unladen, and for all trailers. A weight certificate is required for any two-axle or three-axle commercial vehicle between 8,001 and 10,000 pounds unladen.

The dealer or his/her authorized agent signing the dealer's certification hereon certifies that the unladen weight of the described vehicle is \_\_\_\_\_\_\_pounds, including optional equipment and accessories.

#### DEALER'S CERTIFICATION

The undersigned dealer, in signing this document, certifies acknowledgement of an agreement of the Statement of Seller shown above and Certificate of Cost on reverse side. The dealer or his/her authorized agent further certifies that he/she has a valid franchise on file with the department, in Sacramento, to sell this new vehicle.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DEALER'S NAME (PRINT)			DEALER'S NUMBER
ADDRESS			
CITY		STATE	ZIP CODE
SALESPERSON'S NAME (I	PRINT)		SALESPERSON'S NUMBER
DATE	SIGNATURE OF AUTHORIZED AGENT		1
NAME OF AUTHORIZED A	GENT (PRINT)		DEALER'S TELEPHONE NUMBER

# Attachment B Page 5

### CUSTOMER COPY — DO NOT MAIL TO DMV PRIVACY NOTICE

- Information provided to the Department of Motor Vehicles' (DMV) Registration Operations Division as memorialized on this
  form is subject to the limitations in the Information Practices Act (Civil Code 1798 et seq.), the Driver's Privacy Protection
  Act (18 U.S.C. 2721-2725), the California Vehicle Code (CVC) and other applicable state and federal laws and regulations.
- Personal information is collected under authority of the CVC, Divisions 3, 3.4, 3.6, and 4. The principal purposes within DMV for which this information is used are for the issuance of temporary and permanent license plates (when applicable) and issuance of vehicle title and registration.
- All information on this form is mandatory except where noted. Failure to provide the requested information is cause for refusal to issue or cancellation of a motor vehicle registration and/or title.
- DMV may verify the information and documents you provide with other governmental agencies.
- DMV shares your information with other governmental agencies, courts, law enforcement, and commercial entities as authorized by law. For more information regarding specific CVC Sections or how DMV shares your information, please see "How Information is Protected or Disclosed" available on the DMV website at *dmv.ca.gov*.
- You may obtain a copy of your vehicle registration record at *dmv.ca.gov* or at any DMV field office during regular office
  hours. To make an appointment to visit a DMV field office during regular business hours, call (800) 777-0133. To access
  your personal information in DMV records, or to request correction/amendment of your record, please see "IPA Guidelines"
  on the DMV website at *dmv.ca.gov*.
- DMV's Privacy Policy is located at dmv.ca.gov under the "Privacy Policy" link at the bottom of the webpage.
- Questions regarding this Notice and regarding any system of records, location of records and the categories of any persons
  who use the information in those records should be addressed to: Department of Motor Vehicles, ATTN: Chief Privacy
  Officer MS F127, PO Box 932328, Sacramento, CA 94232-3280.

REG 397 (REV. 9/2019) <b>UH</b>		Cut Here				
A Public Service Agency	8,0,000,000	EHICLE DEALER Notes to the version of the second se				
MAKE	YEAR	MODEL	BODY TYP	PE	VEHICLE IDEN	ITIFICATION NUMBER
DEALER'S NUMBER	SALESPERSON'S NUME	ER	TEMPORARY LICENSE PLATE NUMBER DATE FIRST SOLD A		DATE FIRST SOLD AS A NEW VEHICLE (MM/DD/YYYY)	
SOLD TO: PRINT TRUE F	ULL NAME(S)	1.				
ADDRESS						
NOTE: UPON TRANSFE						H DEALER'S AND SALESPERSON'S NUMBERS. This icle. Do not use as an application for registration or title.
REG 397 (REV. 9/2019) UH				old Here		

#### **NEW VEHICLE PURCHASER'S TEMPORARY OPERATING COPY**

**Pursuant to California Vehicle Code §4456,** a vehicle displaying a copy of its Report of Sale (this document), and temporary license plates, may be operated without permanent license plates or registration card until either of the following, whichever occurs **first**: (1) the license plates and registration card are received by the purchaser; or (2) a 90-day period, commencing with the date of sale of the vehicle, has expired.

#### NOTICE TO PURCHASER

This is only a temporary identification and presupposes timely application for registration by the dealer. Once you receive your registration card and permanent license plates, remove this temporary operating copy and temporary license plates. (**Note**: Please allow 60 days for the dealer or lessor-retailer and the department to process your application; then, if you have not received your registration card and the license plates assigned to this vehicle, contact your local Department of Motor Vehicles for assistance.)

REG 397 (REV. 9/2019) UH

# **Attachment C Front**

GENERAL OF MOTOR PHELES A Public Service Agency			OR REGI NEW VE	STRATIO HICLES	N			
MAKE BODY	TYPE	YEAR	MODEL	M	IOTIVE POWER	NO. OF	AXLES UNLA	ADEN WEIGHT
DATE FIRST SOLD	DATE FIRST	DPERATED		COUNTY WHERE	E VEHICLES ARE BASE		,	
MO. $I_{\text{DAY}}$ $I_{\text{YR}}$	Distriction of the Control of the Co	/ <sub>DAY</sub>	/YR.	TOTAL PROPERTY.				
CERTIFICATE OF COST PER UNIT PU			8 12 100			OHV/M	DTORCYCLE D	EALERS ONLY
DATE PURCHASED:			COST:	500				☐ Off-Highway
REGISTERED OWNER (1)	(LAST)			(FIRST)	(M/E	DDLE)	ALIF. DL/ID CA	RD NO. (IF APPLICABLE)
(2)	(LAST)			(FIRST)	(MII	DDLE) C	ALIE DI /ID CA	RD NO. (IF APPLICABLE)
(2)	(2/107)			(/ //(0//	(1117)	,DLL/	ALII DEND CA	IL I I I
ADDRESS	(CITY)			(STA	4T <i>E</i> )			(ZIP CODE)
LEGAL OWNER OR LIENHOLDER (1)	(LAST)			(FII	RST)			IENHOLDER ID.
(0)	(LAST)			(FIF	CTI	Į E	ELT#	(MIDDLE)
(2)	(LASI)			(FIF	(51)			(MIDDLE)
ADDRESS	(CITY)			(STA	4TE)			(ZIP CODE)
l certify (or declare) under	penalty of perju	ry under ti	he laws of th	he State of Ca	alifornia that the	foregoing	is true an	d correct.
DATE	SIGNATURE OF PI	1.50			PRINTED NAME		·	
	X							
		7070						
		VEHI	ICLES TO E	BE REGISTE	RED			
VEHICLE IDENTIFICATION	# EQUIPM	ENT# C	ODOMETER	VEHICLE	IDENTIFICATION#	EQL	JIPMENT #	ODOMETER
						ľ		
N-								
		+				+		
N-								
0		-						
				•				
8				1				
FEDERAL LAW REQUIRES THAT RESULT IN FINES AND/OR IMPRI		EAGE UPON	TRANSFER OF	OWNERSHIP. F.	AILURE TO COMPLE	TE OR PROV	IDING A FAL	SE STATEMENT MAY
The odometer reading show		ual mileane	for each ve	hicle unless th	e following is che	rked.		
☐ WARNING—ODOI		= -			(2)		elied unon	
I certify (or declare) under			1.5					d correct
DATE	SIGNATURE OF D		ine iawa ui ti	Grave or Ca	HAND PRINTED N			a con ect.
	Х							
l acknowledge the odomet	ter readinas ente	red on this	s document	,	•			
DATE	SIGNATURE OF B			16.	HAND PRINTED N	AME		
	Х							

# Attachment C Page 2

ADMINISTRA	TIVE SERVICE FEE NOTI	IFICATION
In order to avoid an Administrative Service Fee of Department of Motor Vehicles in proper form on o Code (CVC) §§4456 and 4456.1 for Administrative	r before	on for these vehicles must be returned to the
CE	RTIFICATE BY SELLER	
The undersigned dealer and its authorized agent c type, year model, smog equipment, motive power,		
These vehicles will not be operated without licens	se plates and stickers.	
The dealer and its authorized agent also certifies	that the odometer readings show	on the Report of Sale are true and correct.
I certify (or declare) under penalty of perjury un	nder the laws of the State of Calif	fornia that the foregoing is true and correct.
DATE DEALER NAME	BY (AUTHORIZED AGEN	DEALER NUMBER
<ul> <li>applicable to the type of registration for which a</li> <li> The undersigned hereby certifies, under penal described vehicles, prior to being offered for so an experience of the Had valid and appropriate California Emiss of Regulations (CCR), Chapter 1, Article 2, CVC §24007(b)(1).</li> <li>• Were prepared in accordance with the modifications have been made that may affewere authorized by a California Air Rescore If designated highway-legal motorcycles with certified for highway use by the United State.</li> <li>• If off-highway vehicles, they were certified California, and will be issued a green sticket.</li> </ul>	ter knowledge and belief that: e and correct.  Il provisions of the CVC and the depay application is made, unless the vehic lity of perjury, that he/she is an auth ale and prior to sale: isions Label affixed to the vehicles of §1965, or Title 13, CCR, Chapter manufacturer's pre-delivery instructed the emissions control unless the curces Board (CARB) Executive (CARB) experies that the emissions compliant by CARB, later by Department of Motor Vehicles issions compliant by CARB, they we	artment regulations adopted pursuant to the CVC, cles are to be wrecked or dismantled.  orized representative of the dealer and that the or engines pursuant to Title 13, California Code 9, Article 3, §2413, and are in compliance with tions and that no alterations, adjustments or the alterations, adjustments, or modifications Order.  It centimeter displacement, they were emissions by the manufacturer for sale and use in (DMV).  There coded with a "3" or a "C" in the eighth (8th) were coded with a "3" or a "C" in the eighth (8th)
	ON OF UNLADEN WEIGHT OF MERCIAL MOTOR VEHICLES	
The unladen weight of a vehicle shall be determinate instructions. (For PTI trailers, provide estimate		660 and 661 as set forth on the Report of Sale
		o to 8,000 pounds unladen, over 10,001 pounds ee-axle commercial vehicle between 8,001 and
The dealer or his/her authorized agent signing vehicle is pounds, in		ertifies that the unladen weight of the described sessories.
<b>Certification:</b> The undersigned dealer and its agreement of the Statement of Seller shown about further certifies that he/she has a valid franchise	ove and Certificate of Cost on rev	verse side. The dealer and authorized agent
I certify (or declare) under penalty of perjury un		
DEALER'S NAME	BY	DEALER NUMBER
ADDRESS		I
СІТУ		STATE ZIP CODE
SALESPERSON'S NAME (PRINT)		SALESPERSON'S NUMBER

REG 397A (REV. 9/2019) UH

# Attachment C Page 3

#### CUSTOMER COPY — DO NOT MAIL TO DMV PRIVACY NOTICE

- Information provided to the Department of Motor Vehicles' (DMV) Registration Operations Division as memorialized on this form is subject to the limitations in the Information Practices Act (Civil Code 1798 et seq.), the Driver's Privacy Protection Act (18 U.S.C. 2721-2725), the California Vehicle Code (CVC) and other applicable state and federal laws and regulations.
- Personal information is collected under authority of the CVC, Divisions 3, 3.4, 3.6, and 4. The principal purposes within DMV for which this information is used are for the issuance of temporary and permanent license plates (when applicable) and issuance of vehicle title and registration.
- All information on this form is mandatory except where noted. Failure to provide the requested information is cause for refusal to issue or cancellation of a motor vehicle registration and/or title.
- DMV may verify the information and documents you provide with other governmental agencies.
- DMV shares your information with other governmental agencies, courts, law enforcement, and commercial entities as authorized by law. For more information regarding specific CVC Sections or how DMV shares your information, please see "How Information is Protected or Disclosed" available on the DMV website at *dmv.ca.gov*.
- You may obtain a copy of your vehicle registration record at *dmv.ca.gov* or at any DMV field office during regular office
  hours. To make an appointment to visit a DMV field office during regular business hours, call (800) 777-0133. To access your
  personal information in DMV records, or to request correction/amendment of your record, please see "IPA Guidelines" on the
  DMV website at *dmv.ca.gov*.
- DMV's Privacy Policy is located at dmv.ca.gov under the "Privacy Policy" link at the bottom of the webpage.
- Questions regarding this Notice and regarding any system of records, location of records and the categories of any persons
  who use the information in those records should be addressed to: Department of Motor Vehicles, ATTN: Chief Privacy Officer –
  MS F127, PO Box 932328, Sacramento, CA 94232-3280.